

JSA BOARD OF DIRECTORS MEETING AGENDA

March 30, 2005, 10:00 AM

Order of the Meeting:

1. Chair calls meeting to order, Secretary takes attendance

Hollis Ghobrial	—	Neal Carlson	<u> X </u>
Gerhard Golden	<u> X </u>	Louisa Keyes	<u> X </u>
Tim Okabayashi	—	Justin Manford	<u> X </u>
Chewy Redding	—	Robert Prohl	—
Haukur Skúlason	—	Laurie Tonnesen	<u> X </u>
Elizabeth Tobin	—	Elisa Shen	<u> X </u>
Robert Brackenridge	<u> X </u>	Sean Burnett	—
Julian Duncan	<u> X </u>	Canaan Factor	<u> X </u>
Amy Pita	<u> X </u>	Lavon Washington	—

2. Secretary reads old minutes

3. Comments from Chair:

- a. **Alcohol Server Training** – no more this semester
- b. Regular meetings for Mod. 6 – Mondays @ 5:30
- c. Contact Info – Justin sending out spreadsheet for new people to fill in

4. Committee & Director Roles reports:

- a. Social: Elisa is the only alcohol server trained first year JSA member currently; she will ask Wellness Center to do a special training for JSA; end of year party
- b. Treasury: Elisa will provide us with reimbursement forms
- c. Election: no updates
- d. **Orientation:** see new business
- e. Technology: no updates; need another first year on the committee

5. Action items:

6. Roles:

- a. Communications Director – Amy
- b. Curriculum Liaison – Robert Prohl and Louisa will volunteer
- c. CPC Liaison – Robert Brackenridge. Robert will let Charlotte know he is in this role and that communications should come through him
- d. Honor Council Liaison - Neal
- e. GSA Liaison – Justin will ask Maribel Correa to keep us informed about GSA
- f. Alumni/Student Committee Liaison - Louisa
- g. Student Club Liaison – Canaan
- h. Social Committee - Elisa
- i. Treasury Committee – Elisa, Robert, Neal
- j. Election Committee – Elisa and Julian
- k. Orientation Committee – Laurie - chair, Robert Prohl co-chair, Julian, Canaan
- l. Secretary – Amy

- m. MBA Program Committee – Neal, Louisa, Robert Brackenridge
 - n. Shareholder Relations – Neal and Julian
 - o. Technology Committee: Robert and Laurie
7. Old Business
- a. Coffee Colloquium memo – sent to George; issue is closed
 - b. Fax Machine (scanner) - Gerhard
 - c. Incoming/Outgoing gathering: 3/31, 7:30pm @ Champps Uptown
 - d. Copiers in the BIC – closed issue
 - e. Anything else?
8. New Business
- a. Staplers by the printers do not work and do not have staples. Robert B will find out who fills paper trays on printers and ask them to keep staplers full
 - b. Update Website with current JSA info – Amy will work with Loren on this
 - c. Faculty Awards – Canaan
 - d. Orient new members – will occur at the beginning of next meeting
 - e. Pre-Term – Neal, Canaan, Julian will help
 - f. Marketing committee – Louisa is meeting with them next week
9. Chair closes meeting